Company Registered number: 04538433 England & Wales

**Charity Registered number: 1094677** 

### **HOPE FOR TOMORROW**

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2022

#### **Trustees**

Dr Sean Elyan MB ChB, FRCP, FRCR - Chair Sarah Bamford – Resigned 5 May 2021 Tim Bodenham – Resigned 5 May 2021

Louise Burgess - Appointed as Vice Chair from 5 May 2021

Ashleigh Child (nee Deal)

Chris Daniels - Resigned 5 May 2021

Andrew Goodall Tom McInerney Giles Skevington-Pink

Emma Thomas Paul Tuck

### Members

Dr Sean Elyan MB ChB, FRCR Jennifer Saunders

#### **Chief Executive Officer**

Tina Seymour

#### Senior Management Team

CEO, Head of Partnership and Fleet, Head of Business Development and Fundraising, Finance Manager and Office Manager

#### Company registered number

04538433 (England and Wales)

### **Charity registered number**

1094677

### **Principal and Registered Office**

101 Stonehouse Park, Stonehouse, Gloucestershire, GL10 3UT

#### **Patrons**

Derek Bell MBE Nick Fry

David Brabham Gloria Hunniford OBE
Ross Brawn OBE Lady MacLaurin
Geoffrey Bray Lady Moss

Martin Brundle David Richards CBE

Dr David English CBE MBE OSCA

### **Honorary Life President**

Lord Ian MacLaurin

#### **Auditor**

Crowe U.K. LLP, 4th Floor, St James House, St James' Square, Cheltenham, Gloucestershire, GL50 3PR

#### Bank

The Co-operative Bank plc, 1 Balloon Street, Manchester, M60 4EP

#### **Solicitors**

Harrison Clark Rickerbys, Ellenborough House, Wellington Street, Cheltenham, Gloucestershire, GL50 1YD

#### WELCOME FROM THE CHAIR FOR THE YEAR ENDED 31 MARCH 2022

It gives me great pleasure to present the Trustees Annual Report and Financial Statements for the year ending 31<sup>st</sup> March 2022.

The second year of the COVID-19 Pandemic continued to be a challenging one. The Charity has worked tirelessly to ensure that we carry on extending our support of NHS cancer services across the country. At the beginning of the pandemic, we recognised the importance of cancer care closer to home for vulnerable patients and we have continued to ensure that this is maintained in as many localities as possible.

Despite these challenging times, the team delivered the next generation of mobile cancer care unit, which was launched at our event in Cheltenham in November 2021. This state-of-the-art unit was named Christine in honour of our Founder, and my friend, Christine Mills. The unit has been allocated to the Airedale NHS Trust. It is already working in the community and making a difference to local people. It has chemotherapy chairs, like our other units, but also has two consultation rooms which allow the unit to be used for diagnosis, clinics and treatments. We are extremely proud of this unit and want to thank Bristol-Myers Squibb Pharmaceuticals Limited for their donations. Our team have been nothing short of outstanding as they worked long hours to make sure we delivered on our promises to the NHS and lived up to the expectations of our supporters. I am incredibly proud of their achievements this year especially as they have battled with the implications of COVID-19, working from home and lockdowns on the delivery of our service and the success of our fundraising efforts.

Our corporate partners have again been amazing, they have contributed by supporting us with social media, insuring our pool cars, website developments and print and design. We are amazed at the things supporters will do to raise valuable funds. They have wing-walked, run marathons, shaved heads, grown and sold plants, held dress down days, raffles and the most amazing baking events. They inspire us with their innovation, motivation and determination.

Our work would not be possible, without our supporters and fundraisers, so I must extend a very special thank you to each and every one of you. The new and creative ways you found to raise funds for us during the unprecedented second year of a global pandemic has been inspiring. We are now looking forward to seeing you in person where possible and hope that you will be able to attend and support some of our events moving forward. Every hard-earned pound that you donate to our work ensures that we can help as many NHS Trusts as possible – we are incredibly grateful to everyone who has chosen to support us and proud of what we have achieved together this year.

Our patrons and ambassadors continued to support us in so many ways; you have helped us get through lockdown with video calls and online events. Your time is precious so thank you for sparing some of it to help raise awareness of the Charity and the impact it makes.

And finally, I want to personally extend my thanks to the Trustees of the Charity who helped support the team during another challenging year. I believe that mobile cancer care is a vital part of the solution to resolve the huge backlog in cancer patient numbers that COVID-19 has created.

Sean Elyan
Sean Elyan (Oct 25, 2022 08:23 GMT+1)

Dr Sean Elyan, MD, FRCP, FRCR, Chair, Hope for Tomorrow Board of Trustees

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are delighted to present their annual report together with the financial statements for Hope for Tomorrow (the Charity) for the year ended 31<sup>st</sup> March 2022. The Trustees confirm that the annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The Trustees' report satisfies the requirement for a director's report under company law.

Under section 383 of the Companies Act 2006 the Charity is defined as small company and therefore is exempt from preparing the strategic report requirements of medium and large companies. However, the Trustees have adopted best practice disclosure within this report.

### **Hope for Tomorrow**

Hope for Tomorrow is a national charity which designed and launched the world's first mobile cancer care unit (MCCU), in Gloucestershire, in February 2007.

Finding out that you have cancer is devastating. With treatment often being traumatic, time consuming and stressful, and the associated practical and financial issues experienced by many patients and their families, it can be life changing.

For the past 15 years we have been dedicated to bringing cancer treatment closer to patients' homes, reducing long travel distances, decreasing waiting times and avoiding the stresses and strains of busy oncology centres.

Our aim is to alleviate some of the stresses of cancer with our fleet of mobile cancer care units, and to develop new ways of working with our NHS partners. Demand for our units and innovative solutions is increasing as we continue to meet the evolving needs of our NHS partners and their patients. Since introducing mobile cancer care to the world in 2007 our model has been replicated by others, and we are proud that we were the leaders in the field of bringing cancer care closer to home. Despite our size, we are delighted to be the largest provider of mobile cancer care in England. We operate a unique partnership model, in which we own and maintain the vehicles and they are operated by the local NHS Foundation Trusts or major oncology centres allowing them to focus on providing cancer care while we take care of all of the complexities of keeping mobile cancer care units on the road.

### Strategy

We understand the need to continuously review and plan for the future. In April 2019, following research with partners, supporters, health experts and patients, we launched our new five-year strategy. This strategy sets out our renewed purpose and objectives for the short- and medium-term. Our team is ready to deliver results that change the way cancer patients receive their care.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### **Our Vision**

Our vision is convenient cancer care enabling cancer treatment to be delivered in the right way, at the right time, in close proximity to patients.

### **Our Purpose**

Our purpose is:

- driving cancer care forward enhancing cancer care now;
- timeliness and convenience;
- supporting cancer care future; and
- innovation and advancement.

### **Our Mission**

Our mission is creating new spaces for cancer care delivery, developing mobile and static environments for medical providers to deliver patient-centric, professional cancer care: community, convenience, timely.

### **Our Objectives**

The Charity's objects are restricted specifically, only for the public benefit for the relief of persons suffering from cancer and their families and dependants, and the advancement, study, and treatment of cancer.

Our strategic objectives are to:

- Grow the number of mobile cancer care units (MCCUs) sustainably and maximise their usage to serve more patients in more convenient locations;
- Develop our services further using innovative approaches to ensure we are relevant to meet the needs of our partners and patients;
- Manage our Charity as effectively and efficiently as possible; and
- Invest in our people, our volunteers and supporters to build the Charity's reputation and brand.

In the short-term, the Charity is focused on the sustainability of the fleet and ensuring that it is fit for purpose. In the longer-term we plan to grow our fleet in innovative ways to support cancer treatments as they change and develop. We launched our new generation unit in November 2021 - this unit is now based in West Yorkshire (Airedale Foundation NHS Trust) and takes our units to the next level, allowing clinics as well as treatments to be undertaken on board.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### STRATEGIC REPORT

### How our activities deliver public benefit

Our main activities and who we help are described below. All our charitable activities focus on the delivery of cancer care and treatment and are undertaken to further our charitable purpose for the public's benefit. These are reviewed regularly by the Trustees. We take our fleet of MCCUs into the heart of communities and by working closely with NHS Trusts throughout the country, help as many people as possible.

Once on board one of our mobile cancer units, patients receive the same exceptional care, just as they would in hospital. The big difference that they comment on is that there are a lot more smiles and it's a more relaxing, homely environment. In fact, because of the less clinical, stress-free environment on board the MCCU, the specialist nurses on the units say that many patients can tolerate their treatments better.

Our units are easily accessible; they are stationed in convenient, large spaces such as supermarket or local doctors surgery car parks. Some patients tell us that they are worried it may be cramped inside and ask if the treatment is different, but as soon as they arrive, they see there is nothing for them to worry about.

The MCCUs are deliberately designed to accommodate four comfortable treatment chairs with ease, and the nurses on board administer the same medications that a cancer patient would receive in hospital. Our MCCUs combine the friendliness and comfort that patients want, with the standard of treatment that they need.

Our MCCUs offer many benefits, they:

- reduce patients' travelling time;
- take pressure off cancer treatment waiting lists;
- enable patients with more complex needs to be seen quicker within the oncology centre;
- make the treatment experience less stressful;
- allow patients to gain back some independence, ensuring their treatment doesn't dictate their lives; and
- save on the little things too, like having to pay for car parking fees.

The Trustees have given due consideration to the Charity Commission's published guidance on Public Benefit requirement under the Charities Act 2011.

### **External factors**

COVID-19 again impacted our ability to fundraise as we would have done previously. In person events were limited, however we explored and delivered virtual events to keep in contact with our supporters and continued to raise funds where possible. Staff rose to the challenges and worked from home for prolonged periods.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

The COVID-19 pandemic and Brexit have had an impact on the supply chain for materials for the build of our new units. Delays and price increases had a negative effect on our budgets and extended delivery times of new units to our NHS partners. We are now working with much longer delivery lead times for the purchase of the chassis, on which new units are built, and the order of nurse support vehicles (NSVs). This has resulted in us having to plan much further ahead for new builds and pipeline units and created the need to designate and use unrestricted funds to provide the upfront costs of units.

The resulting current financial climate has reduced levels of individual donations that we have received. Towards the end of the year, the war in Ukraine has meant that there were also large-scale charity appeals attracting attention away from our cause. We currently ensure that all overseas donations are appropriately vetted and confirm we have not received any donations from Russia.

Despite these difficulties, we were able to launch our new generation unit (mentioned above) in November 2021. This was ahead of schedule as it was planned for year five of our strategic plan.

Our ongoing partnership with Bristol-Myers Squibb is also exciting; we delivered Jewel, a second MCCU funded by them, to the James Paget HNS Trust in May 2022.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### Who used and benefited from our services?

Hope for Tomorrow's main activity is to support cancer patients within their local community, outside of the main hospital site, by providing a mobile facility that visits their localities. These locations are pre-determined by the NHS Trusts through their patient data and Hope for Tomorrow work in partnership with the various NHS Trusts to enable them to deliver treatments this way.

We work with the following NHS Trust partners, providing each one with an MCCU and an NSV. The MCCUs operate four chairs to deliver chemotherapy and various other cancer treatments, each servicing different locations. They are currently allocated to the following NHS Trusts:

- Gloucestershire Hospitals NHS Foundation Trust
- Salisbury NHS Foundation Trust
- East Kent Hospitals University NHS Foundation Trust
- United Lincolnshire Hospitals NHS Foundation Trust
- University Hospital Southampton NHS Foundation Trust
- West Suffolk NHS Foundation Trust
- East Suffolk and North Essex NHS Foundation Trust
- The Royal Marsden NHS Foundation Trust
- Airedale NHS Foundation Trust
- Norfolk & Norwich University Hospitals NHS Foundation Trust



We also provide University Hospital Southampton NHS Foundation Trust with an NSV so they can provide care outside of the main hospital at Lymington New Forest Hospital. The Trust will also be looking to return to operating at Countess Mountbatten Hospice once COVID-19 hospital restrictions have lifted.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### **Our Impact**

We constantly monitor patient visit numbers, types of treatment and cancer groups treated in order to be able to assess our impact in the community. The patient app is helping us to capture patients' experiences and feedback, as well as enabling us to gather qualitative information such as shown below.

Here is the positive impact to Peter's life having received treatment on board our MCCU:

Peter is 79 years old, Louth born and bred, and he's been living with cancer for just over five years now. He had his kidney removed in 2017 after his initial diagnosis, subsequently getting the 'all clear' before it returned to his bowel. An operation to remove the cancer left him with a permanent stoma, something he has learned to live with, describing it as "very inconvenient, but I'm still here."

However, within the following year he found out he had liver cancer, since 2019 he's been having chemotherapy on a Hope for Tomorrow mobile cancer care unit. He's due to receive his 60<sup>th</sup> dose "on what we call the bus" on his next upcoming visit.

Peter explains: "I've been going to the mobile unit now for almost two years. Before that I was having to travel to Grantham Hospital for part of my treatment which was a 100-mile round trip each time, so that was quite an ordeal."

Each fortnight, he visits the mobile cancer care unit based at Louth's County Hospital for his two doses of chemo, and also the unit based at Skegness and District Hospital to have his pump removed.

He continues: "It's so convenient for me. It's a very, very relaxed and comfortable atmosphere. There are only four chairs and the nurses that manage it, manage it very, very well. It's really got everything going for it and the girls are wonderful. During the pandemic, we just carried on throughout uninterrupted; we were so lucky."

He has found there have been many benefits for him going to the mobile unit, not least saving him precious time and money.

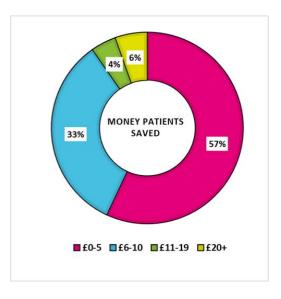
"There are much better things I can get on with rather than spending it in a car and of course, travelling itself now is very expensive with the high fuel costs, so I'm grateful for that. The fact that I can just pop down the road is brilliant."

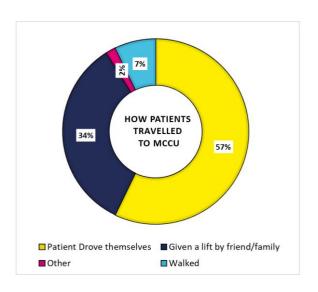
"People who come on to the bus for their treatment think it's absolutely fantastic that they have this amazing service pretty much on their doorstep. I know patients who visit for the first time don't know initially what it's going to be like and they're a bit worried about it. But as soon as they can see what it's like, they totally relax. It might sound a bit strange, but I actually look forward to going. Lynn and the girls are so accommodating and nothing's too much trouble."

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

#### **UNIT DATA**

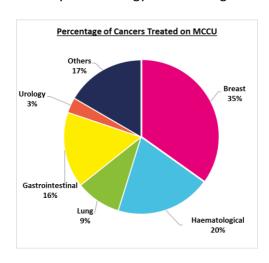
We have monitored the impact on the patients using our MCCUs. These are the results from 124 patients between April 2021 to March 2022:





Despite the impact from the pandemic, which saw treatment chair utilisation reduced from four chairs to three due to the need for social distancing on the units together with increased NHS staff absence, the Charity still managed to meet its objective to maximise usage and benefit more patients in more convenient locations. From April 2021 to March 2022, 26,447 patient visits took place on MCCUs throughout England, a 9% increase on the previous financial year. The Airedale Foundation NHS Trust unit has made the greatest impact, with 59% of their departmental activity taking place on the MCCU within the community, instead of in their hospital day unit.

We supported patients across our NHS partners, treating various cancer tumour groups. Breast cancer had the highest treatment levels at 35%, followed by haematology at 20% and gastrointestinal at 16%.



### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

58% of patients were aged 65 and over (an increase of 9% since the beginning of the pandemic), of which 45% were aged 75 and over.

We have been supporting the NHS in their provision of cancer care in the community since 2007 and began collecting data systematically in 2013. To date, cancer specialist nurses have administered more than 118,460 treatments on-board.

During the financial year our patients benefited from increased location visits on the units - our 11 units made over 1,761 visits, an increase of 3.47% from the previous year to locations such as supermarkets and health centres, in more than 40 rural and small towns, enabling patients to receive their regular treatments closer to home or work and avoid having to drive long distances or for long periods.

### **Our Performance**

We are the largest provider of mobile cancer care in England with over 26,447 treatments administered on board our units from April 2021 to March 2022. We have already achieved our strategic target to increase our patient treatment numbers by 40% by 2024.











### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

Services provided on board an MCCU are not limited to chemotherapy; our units also provide a growing range of treatment, advice, and care for many additional cancer related issues:

- On our South Wiltshire, Somerset and East Suffolk MCCU, phlebotomy provision continues to save patients visits to the hospital and frees up capacity at the hospital for more complex treatments.
- All MCCU patients have continued to undergo additional health checks, including extra health questions, regular temperature checks and COVID-19 tests.
- Our West Yorkshire MCCUs continue to offer scalp cooling treatments on both their units.
- East Suffolk & North Essex patients are receiving blood products on the MCCU as well as line flushing, blood transfusions, intravenous iron, and venesection that most other NHS trusts provide.

#### **FUNDRAISING**

The fundraising environment was challenging this financial year, mainly due to the ongoing effects of the pandemic and the economic pressures individuals are facing. We finished the year raising £1,189,741 against a budget of £1,292,812 (92%). Understandably, some areas of fundraising have continued to be affected more so than others by lockdowns and people's appetites to engage, whilst others have exceeded hopes and expectations. To remain sustainable, we continue to strive for a mixed and balanced fundraising programme with no single income stream representing more than 30% of our overall budget. Unfortunately, we did not raise budgeted levels of income in the following areas: Third Party Events (45%), Donated Services (31%), Individual Giving (61%), Major Donations (21%) or Clothes Banks (65%). Plans are in place to grow all these income streams for the coming financial year. We are extremely grateful for all donations received during another difficult year and are pleased to have met or exceeded budget in the following areas: Community Fundraising including Challenge Events (142%), Trusts and Grants (129%), Legacies (375%), Trading Income including unit rentals and events (191%) and Corporate Fundraising (97%).

The Charity employs a small number of fundraising staff to undertake all fundraising activities on its behalf. These staff work in line with the Charity's guidelines and values. Due to changes in personnel, the team had reduced capacity for two months, which also affected overall results.

All fundraising staff and activities are in line with the Fundraising Regulator's code of conduct and there have been no failures to adhere to these.

As with all the Charity's activities, we strive to be transparent about our processes and ensure that all activities, including all aspects of fundraising, are carried out in a safe way, which protects the public.

Hope for Tomorrow is extremely grateful to everyone who fundraises on behalf of the Charity. This year, numerous individuals, companies, and community groups rallied together to complete individual challenges and take part in fundraising activities and challenge events. Our team contacts all fundraisers to thank them for their support and encourage them with their activities. We keep in touch with them, provide them with support and advice and ensure their activities are in-line with Hope for Tomorrow's values and fundraising standards. No one has, but if anyone suggested raising money in an unethical or dangerous way, we would strongly advise them against this and politely decline their support, if they did not change their fundraising plans.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

Whilst we do not provide formal training to the individuals, companies and community groups who fundraise for us, we do provide them with a guidance booklet, letting them know the difference their support makes, which includes the key requirements for keeping their activities safe and legal. A full guide can be found on our website.

No fundraising was carried out by professional fundraisers outside of our own fundraising team. The Charity did not take part in telephone, face-to-face, private site and door-to-door fundraising, and no external consultants were used to write fundraising applications. We do not have any contracts with external fundraisers.

We have continued to buy data from a reputable company, who are well known in the charity sector, to increase our supporter base. We are compliant with all GDPR processes and ensure best practice is followed when engaging with new, potential supporters.

We are committed to following best practice in fundraising; all our fundraising activities (including those led by the Charity and those carried out by our supporters) comply with the Code of Fundraising Practice as outlined by the Fundraising Regulator.

All new fundraising staff and volunteers receive a complete induction, including key elements in the Code of Fundraising Practise, to support our fundraising activities and to ensure compliancy.

We can confirm there have been no compliance issues within our fundraising activities. We are committed to conducting safe, ethical, and effective fundraising.

We can also confirm that there have not been any complaints received by the Charity in the last financial year. If a supporter did wish to complain, we have appropriate systems and processes in place to record, report on and address their complaint in an appropriate manner. We endeavour to listen to our supporters and act responsibly in line with their wishes. We use our customer relationship management (CRM) database to ensure supporters wishes in terms of communication preferences (and what they want to and don't want to hear about) are always followed. The Charity has a safeguarding policy, which all staff and volunteers work to, ensuring that we protect the public from undue pressure and persuasion, as well as identifying potential vulnerabilities. Additional safeguarding measures will be built into relevant activities to ensure those who are vulnerable are protected from feeling coerced or pressured.

### **Community Groups**

We are extremely grateful to all community groups and individuals who have fundraised for us within their own communities this year. From challenge events and bake sales, to rally races and community donations, we would not be able to run our services without the support of the communities we serve.

### **Companies**

Donations and sponsorship from companies are vital to our success, and we are very grateful to work with them. From events, companies 'paying for a day' or gifting us their expertise and skills pro bono, we value our partnerships and look forward to growing them in the future.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### **Individual Supporters**

Our individual supporters make a huge difference to the Charity. Whilst individual supporters feel the economic pressures the greatest, we continue to be grateful for their ongoing support, whether that is through donating to our direct mail campaigns, making a regular monthly gift, fundraising for us, or donating in memory of loved ones.

#### **Events**

We were delighted to hold a large gala dinner in November, celebrating the next generation of mobile cancer care unit. We would like to give a huge thank you to our event sponsors, everyone who bought a ticket, made donations on the night, and bought auction prizes.

### **Major Gifts**

We continue to look at how we engage with individuals who have the capacity to provide major donations to provide excellent relationship management and help fulfil their philanthropic wishes alongside the Charity's needs. We are extremely grateful for all donations, regardless of size, and look forward to working with our donors to make a difference for people living with cancer. We are also grateful to those who make introductions to others on our behalf, helping us to grow our reach.

### Legacies

We are thankful to all who remembered Hope for Tomorrow in their will. Leaving such a special gift allows us to help give cancer patients the care that they deserve now and in the future. We continue to include legacy messaging in appropriate supporter communications and maintain our membership with consortium group, Remember a Charity, to increase our reach.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### **Trusts and Foundations**

We continue to receive support from a wide range of charitable trusts and foundations, many of which have supported us for several years. Not all organisations wish to receive publicity, but we are grateful to every one of them for their ongoing support. The Charity would like to thank the following organisations that have provided a grant or made a pledge or donation in the last financial year:

Alan Boswell Group Charitable Trust

**Bernays Charitable Trust** 

**BNA Charitable Incorporated Organisation** 

Boltini Trust

**Burdett Trust for Nursing** 

**Childwick Trust** 

David and Ruth Lewis Family Charitable Trust

De Brye Charitable Trust

E F and M G Hall Charitable Trust

Edith Strain (Nursing)

Suffolk Community Foundation through the Suffolk Giving Fund

Ganzoni Charitable Trust

Gay and Peter Hartley's Hillards Charitable Trust

George A Moore Foundation

Gloucestershire Community Foundation
Gloucestershire Community Nurses Fund

Gordon Gray Trust

H K Leventis Foundation

Henry Smith's Charity

**Henry Surtees Foundation** 

**Hospital Saturday Fund** 

Ian Askew Charitable Trust

Jack Lane Charitable Trust

John Beckwith Charitable Trust

Julia and Hans Rausing Trust

M V Hillhouse Trust

Medlock Charitable Trust

Michael and Anna Wix Charitable Trust

Michael Cornish Charitable Trust

Misses Barrie Charitable Trust

Mrs Yvonne Flux Charitable Trust

Norfolk Community Foundation

North East Essex Hyperlocal Fund

Novartis Pharmaceuticals UK Ltd

P F Charitable Trust

Pink Ribbon Foundation

Rachel Charitable Trust

Randal Charitable Foundation

Ritchie Charity Trust

**Schroder Charity Trust** 

Souter Charitable Trust

Spurrell Charitable Trust

Stell Settlement (also known as Ilkley Charitable Trust)

Susanna Peake Charitable Trust

Swire Charitable Trust

The Geoff & Fiona Squire Foundation

Tony Bramall Charitable Trust

Tory Family Foundation

Tyche Charitable Trust

Verdon-Smith Family Charitable Settlement

#### Volunteers

Volunteers continue to play a pivotal role in our Charity's activities, raising awareness of our services and creating local community support networks. We currently have approximately 50 active and loyal volunteers. Since the beginning of 2022, and with the lifting of COVID-19 restrictions, we have been recruiting volunteers to help with more project-based activities including marketing, design work, e-commerce, and copywriting as well as recruiting 'Community Champions' that manage local fundraising and awareness groups in areas where our MCCUs operate.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### Vulnerable people

As ever, we have continued to ensure our fundraising is respectful, fair, responsive, and accountable, ensuring that we are sensitive to the needs of donors, striving to respect their wishes and preferences. In all appropriate circumstances, we ensure individuals can make the decision to donate freely. Our team are aware that many people donate to us because they, or a loved one, have had to deal with cancer. We recognise some supporters may be going through a vulnerable stage and ensure supporters have all the information they require and do not feel any pressure from Hope for Tomorrow to make any decision. Where appropriate, the team will signpost donors to another charity or services which may benefit them. In relation to data protection, we ensure GDPR guidelines are followed, and only record sensitive personal information with the express permission of donors.

#### STRUCTURE GOVERNANCE AND MANAGEMENT

### **Decision making**

All operational decisions are delegated to the CEO, to ensure the efficient and effective running of the Charity. However financial levels of responsibility are clearly set out in the Delegated Responsibilities policy which is reviewed annually by the Trustees. This sets out the split of decision-making responsibilities and the authorisation requirements for purchase order and invoice approval, acceptance of the terms and conditions of grants and major donations. Trustee approval is required for significant purchase commitments and grants in excess of £100,000.

The Trustees are responsible for setting the strategic direction of the Charity and work with the CEO to develop a five-year strategic plan. They are also responsible for any decisions on overall Charity structure, Charity brand and have the final decision on the allocation of MCCUs to new NHS partners based on a business plan.

Trustees are informed of all significant decisions made by the SMT, giving them the opportunity for challenge and scrutiny but are also given the opportunity to give input via sub-committees and working groups on all substantial matters.

Areas of Governance that are the responsibility of the Trustees include:

- Recommending changes to the Articles of Association to the Members;
- Agreement of amendment to large funding arrangements;
- Approval of all terms of reference for the sub committees; and
- Appointment of Trustees (subject to their retirement or re-election by Members at the next AGM).

### Remuneration policy for key management personnel

We have a policy which covers all personnel's remuneration which includes benchmarking annually with similar organisations within the South-West region. Our policy outlines how pay is awarded based on a fair and transparent approach with an element of scrutiny. Staff pay is reviewed annually by the CEO and approved by the Board of Trustees which is responsible for ensuring proper application of our policy. Reviews of roles and restructures also trigger a pay review which includes a benchmarking exercise and is completed by the SMT who make the recommendations to the Board of Trustees for approval. The pay for the CEO is recommended by the Chair and Vice Chair to the Board for approval. Pay rises are not automatically awarded on an annual basis.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### **Charity Policies**

All Charity policies are reviewed on an annual basis; this includes those in the staff handbook. All new policies are reviewed by the Core Working Group and approved by the Board of Trustees. Policies are stored in a central policy drive available to all staff for easy referral. New policies are developed internally with the assistance of appropriate professionals.

### **Governing document**

The Charity's activities are governed by the Articles of Association which have been updated and were signed and dated by the members on 5<sup>th</sup> May 2021.

### Constitution

The Company, limited by guarantee, is constituted under a Memorandum of Association signed and dated by the members on the 30<sup>th</sup> August 2002, and updated by Members on 24<sup>th</sup> October 2019, and is a registered charity - number 1094677.

### **Members Liability**

The Members of the Company guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of winding up. As at 31<sup>st</sup> March 2022 the Company had two members (2021: two).

### Method of appointment of election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected under the terms of the Articles of Association at the Annual General Meeting.

We search and select our Trustees by advertising on specialised third sector job boards. We provide a detailed recruitment package including job description and accompanying information detailing the responsibilities of a trustee and the service time required to be effective within the role. Applicants are shortlisted based on their submitted CV, which is matched against the job description and person specification. An informal interview with the CEO is held in the first instance followed by a formal interview with the Chair / Vice Chair of the Board and a Trustee in post. In addition, we have introduced psychometric testing as an additional tool.

Trustees who are appointed in between AGMs are nominated for election in the following AGM. All Trustees are appointed for a 3-year rolling term. In 2021, we introduced background checks and personality profiles when recruiting Trustees.

### Policies adopted for the induction and training of Trustee

We have a Trustee induction process with a supporting handbook, which includes key contacts, an organisation structure chart, and a code of conduct. As a part of the induction process for new Trustees, financial and key documents, minutes, and polices from the Charity are given to the new trustee to enable them to gain an understanding and overview of the Charity.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

As a part of the Trustee training and development programme, Trustees are provided with online training via the National Council for Voluntary Organisations (NCVO). The Trustees are also encouraged to spend time at the head office to familiarise themselves with the work of the Charity and the processes and procedures in place. This year the Trustees have been included in anti-fraud training that staff have completed and the Charity's health and wellbeing updates.

#### **FINANCIAL REVIEW**

Like most charities we have faced another difficult and uncertain year, however we have risen to the challenges of fundraising and continuing to operate in a pandemic successfully.

By continuing to rent some of our units, receiving support from previous and new donors and launching our new Generation 3 unit, we raised £1,189,741 (2021: £2,069,231) during 2021/22. (The year 2020/21 was an exceptional year for us with a generous £747k donation from Bristol Myers-Squibb to fund the build of two units.)

With continued careful control of our costs, we achieved a net income of £54,890 (2021: £1,090,188).

### Managing our reserves

The objective of our reserves policy is to ensure that the Charity maintains sufficient cash and readily available assets to enable it to withstand any shortfall in income or unforeseen expenditure while any necessary adjustments are made to the Charity's operations; and the ongoing service delivery and development needs are supported.

The Trustees have agreed a policy that:

- The Charity should hold free reserves to maintain an adequate level of funds to cover at least six months and no more than one year of the Charity's operating costs.
- Designated funds should be used within 3 years of designation or returned to the General funds.

The Trustees have considered the estimated additional costs of winding up the Charity but have decided not to increase the policy of maintaining a minimum of 6 months of free reserves.

Total reserves held at 31 March 2022 were £3,257,015 (2021: £3,202,125) including restricted funds of £2,108,860 (£2,380,280) and unrestricted funds of £1,148,155 (£821,845). Within the unrestricted funds, we hold £526,500 (2021: £425,124) of designated funds which were approved by the Board. Unrestricted funds, excluding designated funds total £621,655 (2021: £396,721). Full details of the movements in funds are given in note 18.

The designated funds are being held for future projects and development of our MCCU fleet (£375,000) and for the build of the updated Salisbury MCCU (£151,500).

Projects to build new units are usually only started after the full funding is secured and an appropriate NHS partnership agreed. On occasion, funding and builds are initiated in advance of the confirmation of a partnership. Of these designated funds for the Salisbury MCCU unit to be built in 2022/23, £82,346 had been committed at the year end with a further commitment made in July 2022 using the remainder of the funds.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

The Charity's free reserves target is calculated at the beginning of each financial year based on the budgeted expenditure for the following year. Free reserves at the balance sheet date were £516,511(2021: £301,622), which equates to approximately 8.4 months of our 2022/23 operating costs.

The value of free reserves and the number of months cover is reported monthly in the monthly management accounts and is reviewed by the Finance, Audit and Risk Sub-Committee at every meeting to ensure the Charity is meeting an adequate level of reserves.

The reserves policy is reviewed annually by the Finance, Audit and Risk Sub-Committee.

#### Risks

The Trustees have a duty to identify and review risks that the Charity is exposed to and put in place the appropriate controls to provide for the prevention and detection of fraud or error.

Strategic and operational risks are regularly monitored by the senior management team (SMT). The strategic risks are based around the content of the strategy and are overarching for the Charity. The operational risks are formed from individual department business plans and are scored on a quarterly basis. The senior managers use a scoring matrix to value the level of severity and likelihood, both up to a score of five. Any risk with a score of 12 or more is added to the quarterly risk assessment report. This is completed by the individual SMT member and then the document is reviewed by the whole of SMT where scores are scrutinised and challenged.

This risk assessment report is presented to the Finance, Audit and Risk Sub-Committee at every meeting. The report shows where scores have risen or reduced and notes all mitigating actions and planned activities for each individual risk. Risk is presented to the Board of Trustees every six months as a minimum.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

Our principal strategic and business level risks and uncertainties together with the plans and strategies for managing them are:

Risk/Uncertainty	Risk management plans and strategies
The impact of COVID-19 and the current economic downturn on the Charity	Fundraising is more challenging and the market for donations much more competitive however we have an experienced fundraising team in post and a comprehensive fundraising plan in place.
A shortage of oncology nurses within the NHS	With the delivery of services on our MCCU impacted by these shortages and the growth of our services into new areas, we have continued to provide short term rentals where an NHS Trust is not ready to commit to a longer-term arrangement. We have also explored a new partnership with a private health provider with a view to a joint solution to support cancer patients. We also hold bi-monthly calls and regular NHS Trust partner reviews to understand their specific needs, gain long-term insights and ensure we continue to evolve.
A small database of donors	Growing our database has proven difficult without significant investment in marketing and communications, however the Charity chooses to prioritise funding its service delivery rather than investing heavily in this area. We have sought professional advice on digital acquisitions and early indications show progress. We also have a marketing and communications plan in place which aligns the social media and fundraising campaigns.
COVID-19 impact on the supply chain of raw materials for the build of MCCUs	We have experienced major delays in the new build and the build of replacement of MCCUs. We have responded by increasing our communications with suppliers and increased planned inspection visits to monitor progress through to build completion. We have also explored alternative suppliers.

Individual risk assessments are completed for events organised by the Charity.

We have a COVID-19 risk assessment in place, and this is updated as per government guidelines and our working practices. During the pandemic we kept the head office open by reducing the number of people each person had contact through the creation of 'fixed team work bubbles', allowing the Charity to operate day-to-day administration and processing tasks.

During the pandemic we kept the head office open and reduced the number of people in the office at any one time, to ensure social distancing was observed and allowing the Charity to operate day-to-day administration and processing tasks.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

Within the head office we implemented the following risk mitigation measures:

- One-way system put into operation and floor marked out to ensure that everyone complied with social distancing guidelines set out by the government;
- Introduced screens or barriers to separate people from each other;
- Installed hand sanitising stations on each floor, and at each workstation; and
- Used our cleaner's specialised sanitising cleaning service.

### **Protecting the Charity from fraud**

We take fraud prevention very seriously. To minimise fraud, we have:

- Strong financial management including scrutiny of monthly management accounts by SMT and the Finance, Audit & Risk Subcommittee;
- Reviewed and improved our financial controls and procedures which the SMT and Trustees ensure are applied robustly;
- Good governance including the development and improvement of policies and engagement of our Trustees;
- Employed the services of specialist advisers in key areas such as HR, accounting and law;
- Ensured that key staff have support and training from their appropriate networks and professional bodies to keep their knowledge and skills up to date;
- Further improved our IT controls and provided all staff with cyber security training;
- Provided Trustees with training in their financial responsibilities including prevention of fraud;
- Reviewed and updated our delegated powers which ensure segregation of duties and at least two step authorisations;
- Introduced background checks when recruiting new staff;
- Signed up to the Preventing Charity Fraud pledge and used their online training for staff and trustees; and
- SMT has worked through potential fraud scenarios and developed an action plan.

### Focus on governance

The Trustees are committed to providing a regime that ensures the executive is able to manage the Charity effectively. Over the past 12 months the Trustees, led by the HR and Governance Sub-Committee, have had a focus on improving the governance within the Charity, ensuring it is fit for purpose and growing appropriately.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

#### The Trustees have:

- Reviewed the five-year strategy;
- Led the development of strategic action plans;
- Undertaken further training;
- Carried out self-assessments of their skills as Trustees;
- Introduced a governance excellence framework and wheel; and

Reviewed the sub-committee structure and developed a new one in April 2021 to support the Charity for the foreseeable future.

### **Going concern**

The Charity has continued to be well supported during 2021/22 and our reserves increased. Although we have spent significant amounts on our capital investments, we still have considerable cash balances. We remain confident that our current year budget and 3-year forecast are achievable and have considered alternative scenarios that might affect our income generation and expenditure assumptions. In conclusion, the Trustees have an expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future and for this reason continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

### Plans for the Future

#### Our future plans include:

Objective: Grow the number of mobile cancer care units sustainably and maximise their usage to serve more patients in more convenient locations:

- Upgrading the East Kent University NHS Foundation Trust MCCU from a Generation 1 style unit to a
  Generation 2 style unit so that services can continue to be provided in this area with a higher specification
  of facilities. Even though we have been fundraising to replace the body of this MCCU, we will also be
  providing a new chassis.
- Continuing to upgrade all our Generation 1 units on a rolling basis to ensure the fleet is at the highest specification possible.
- Continuing to update the fleet of NSVs which operate to support the MCCUs, with a view to transferring to electric vehicles when it becomes financially viable for the charity.
- Maximising the usage rates of our current units by performance monitoring and sharing best practice and ideas amongst our NHS partners.
- Investigating ways in which to assist NHS Trusts who are unable to run a mobile service due to lack of staffing.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

Objective: Develop our services further using innovative approaches to ensure we are relevant to meet the needs of our partners and patients:

- Expanding the Generation 2 fleet by one new unit. This will be allocated to an NHS Trust from our pipeline
  who can provide details of how the unit will be used and evidence their need and desire to run an MCCU.
  This information will be presented in a business plan to the Trustees who will make the final decision for
  allocation of the unit.
- Monitoring the progress of the new pilot unit which is operating now in the Airedale NHS Foundation
  Trust where it has started offering clinics such as urology, vague symptoms, holistic needs and breast
  clinics. When there is enough data to show the impact, we can decide if this model can be expanded into
  other areas.

Continuing to work with our partners or new NHS Trusts to innovate where appropriate and to meet the changing needs of cancer care. Objective: Manage our Charity as effectively and efficiently as possible:

- Reviewing the sub-committee structure, to ensure that it is fit for purpose for the Charity now and in the future.
- Managing Trustee and Member Recruitment, Training & Performance Management to Create a Diverse and Representative Board.
- Delivering a proportionate and transparent governance environment.

Objective: Invest in our people, our volunteers, and supporters to build the Charity's reputation and brand:

- Building a learning culture within the Charity, where continuous personal and professional improvement is embedded.
- Creating a recruitment package so we can attract and retain the best talent in the marketplace.
- Build on our new brand to expand our reach and to find new supporters in more areas.

### TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2022

### **Trustees' Responsibilities Statement**

The Trustees (who are also directors of the Charity for the purpose of the company law) are responsible for preparing this report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and for the maintenance and integrity of the corporate and financial information included on the Charity's website.

The report of the Trustees has been prepared in accordance with the special provisions relating to small companies' regime within part 15 of the companies act 2006.

As far as each Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware and have taken all the steps that they ought to have taken as a Trustee in order to make himself aware of any relevant audit information and to establish that the auditors are aware of that information.

This report was approved by the Trustees and signed on their behalf by:

Sean Elyan
(Oct 25, 2022 08:23 GMT+1)

Dr Sean Elyan, MB ChB, FRCP, FRCR, Chair of Trustees

Date: 25 October 2022

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HOPE FOR TOMORROW

### **Opinion**

We have audited the financial statements of Hope for Tomorrow for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
   and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HOPE FOR TOMORROW (continued)

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of our audit

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the trustees' report.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HOPE FOR TOMORROW (continued)

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 25, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <a href="www.frc.org.uk/auditorsresponsibilities">www.frc.org.uk/auditorsresponsibilities</a>. This description forms part of our auditor's report.

#### Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charity operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, Charities Act 2011 and Charities SORP (FRS 102). We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charity's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charity for fraud.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HOPE FOR TOMORROW (continued)

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be within the timing of recognition of income and the override of controls by management. Our audit procedures to respond to these risks included enquiries of management, and the Finance, Audit and Risk Committee about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, designing audit procedures over income, reviewing accounting estimates for biases, reviewing regulatory correspondence including that with the Charity Commission and reading minutes of meetings of those charged with governance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Tara Westcott
Senior Statutory Auditor
For and on behalf of

Docal

Crowe U.K. LLP 4th Floor

St James House St James' Square Cheltenham

Gloucestershire GL50 3PR

Date 02 November 2022

# STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an income and expenditure account) FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted	Restricted	Total	Total
		funds	funds	funds	Funds
	Note	2022	2022	2022	2021
		£	£	£	£
INCOME FROM:					
Donations and legacies	2	610,594	304,747	915,341	1,708,992
Other trading activities:					
Fundraising	3	22,312	-	22,312	28,027
Trading activities	4	249,155	-	249,155	328,208
Recharges	5	441	2,492	2,933	4,004
-			,	,	,
TOTAL INCOME		882,502	307,239	1,189,741	2,069,231
EXPENDITURE ON:					
Raising funds	4,6	463,422	8,046	471,468	387,269
Charitable activities	-		•	· ·	591,774
Charitable activities	7	325,140	338,243	663,383	331,774
TOTAL EXPENDITURE		788,562	346,289	1,134,851	979,043
			- 13 <b>,</b>	_,,	
NET INCOME BEFORE					
TRANSFERS		93,940	(39,050)	54,890	1,090,188
Transfers between Funds	18	232,370	(232,370)	<b>3</b> -1,030	-
Transfers between rands	10		<u>(232,370)</u>		
NET INCOME AND NET					
MOVEMENT IN FUNDS		326,310	(271,420)	54,890	1,090,188
		,	· <b></b> ;	,	•
Total funds brought forward		821,845	2,380,280	3,202,125	2,111,937
-		•	•		
TOTAL FUNDS CARRIED					
TOTAL FUNDS CARRIED		1,148,155	2,108,860	3,257,015	3,202,125
FORWARD					

The notes on pages 33 to 54 form part of these financial statements.

### BALANCE SHEET AS AT 31 MARCH 2022 Company registered number: 04538433 (England and Wales)

	B1 - 1 -		2022		2021
FIXED ASSETS	Note	£	£	£	£
Tangible assets	14		1,579,544		963,260
rangible assets	14		1,373,344		303,200
CURRENT ASSETS					
Stock	15	665		288	
Debtors	16	209,712		145,975	
Cash at bank and in hand		1,645,612		2,259,061	
<b>CREDITORS:</b> amounts falling due within		1,855,989		2,405,324	
one year	17	(178,518)		(166,459)	
NET CURRENT ASSETS			1,677,471		2,238,865
NET ASSETS			3,257,015		3,202,125
CHARITY FUNDS				•	
Restricted funds					
Restricted funds (revenue)	18	634,460		1,512,119	
Restricted funds (capital)	18	1,474,400		868,161	
		-			
Total restricted funds			2,108,860		2,380,280
Unrestricted funds			_,,		2,330,230
General funds	18	621,655		396,721	
Designated funds	18	526,500		425,124	
Designated rands	10				
Total unrestricted funds			1,148,155		821,845
			3,257,015		3,202,125
TOTAL FUNDS			0,207,013		3,202,123

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements. The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees and signed on their behalf, by:

Sean Elyan
Sean Elyan (Oct 25, 2022 08:23 GMT+1)

Dr Sean Elyan MB ChB, FRCP, FRCR, Chair

Date: 25 October 2022

Louise Burgess, Vice Chair

Date: 25 October 2022

The notes on pages 33 to 54 form part of these financial statements.

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2022

Cash flows from operating activities	Note	2022 £	2021 £
Net cash provided by operating activities	20	166,345	1,336,422
Cash flows used in investing activities: Purchase of tangible fixed assets		(779,794)	(62,394)
Net cash used in investing activities		(779,794)	(62,394)
Change in cash and cash equivalents in the year Cash and cash equivalents brought forward		(613,449) 2,259,061	1,274,028 985,033
Cash and cash equivalents carried forward	21	1,645,612	2,259,061

There is no movement in net debt in the year other than cash.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### **1 ACCOUNTING POLICIES**

Hope for Tomorrow is a company limited by guarantee (registered number: 04538433 England and Wales) and a Charity registered with the Charity Commission in England and Wales (number 1094677). Its registered address is 101 The Waterfront, First Floor, Stonehouse Business Park, Stonehouse, Gloucestershire, GL10 3UT.

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities. Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

Hope for Tomorrow meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

### 1.2 Going Concern

The Trustees have undertaken planning, introduced 3-year forecasting and continue to closely monitor the developing situation, especially with the challenges of the cost of living crisis. The Trustees have focused on developing a realistic budget for 2022/23 and have stress tested our budget and forecast assumptions.

Despite the current difficult economic situation the Trustees believe that the Charity's financial resources and contingency planning is sufficient to ensure the ability of the Charity to continue as a going concern for the foreseeable future, being at least twelve months from the date of approval of these financial statements. There are no material uncertainties about the ability to continue and therefore the financial statements have been prepared on a going concern basis.

### 1.3 Company status

The Company is a company limited by guarantee. In the event of the Company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 1 ACCOUNTING POLICIES (continued)

#### 1.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.5 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Income from legacies is recognised where evidence of entitlement exists, the value is measurable with sufficient reliability, and on the earlier of the date of receipt of finalised estate accounts or the date of payment.

Charitable activity donations and grants from trusts and foundations are recognised when the Charity is entitled to receipt. Receipts requiring the Charity to meet a funding application or reporting obligation are recognised as Grant income. The Charity claimed for Government grant income under the Coronavirus Job Retention Scheme for staff furloughed for a period of time during the year.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. In accordance with the Charities SORP (FRS 102), no amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item is probable and that economic benefit can be measured reliably. On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Charity which is the amount the Charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 1 ACCOUNTING POLICIES (continued)

#### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Costs of raising funds are costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

Charitable activities are costs incurred on the Charity's operations, including support costs. The governance costs of the Charity are included within the support costs. Support costs are apportioned between the costs of charitable activities, and the costs of raising funds on the basis of staff costs.

#### 1.7 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for the impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Short-term leasehold property - 8 years straight line

Mobile cancer care units (MCCUs) - Chassis – 10% straight line

Body – Generation 1 Units - 20%

straight line

Body – Generation 2 Units – 10%

straight line

Nurses support vehicles (NSVs) - 4 years straight line

Mobile cancer care unit (MCCU) equipment - 3 years straight line

Office equipment and website - 3 years straight line

Assets under course of construction - Nil

Motor vehicles - 4 years straight line

### 1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can reliably be measured by the Charity: this is normally upon notification of the interest paid or payable by the bank.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### 1 ACCOUNTING POLICIES (continued)

#### 1.9 Stock

Stocks comprise of merchandise purchased for resale and are stated at the lower of cost and net realisable value and are less any provision for slow moving stocks. Donated goods for sale are valued at estimated market value.

#### 1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.12 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.13 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### 1.14 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### 1 ACCOUNTING POLICIES (continued)

### 1.15 Critical Accounting and Judgements

In the application of the Charity's accounting policies, the Directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors which are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Reviews to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The depreciation of our MCCUs is based on our judgement of their useful life and residual value: we have based these estimates on our historical experience of repair needs and recoverable value on the sale of old MCCUs in previous years, and from discussions with our coach builder who sees each MCCU every 12 weeks for servicing. Details of our depreciation rates are in note 1.7 above.

The decision to recognise income from a grant awarding body as either donation or grant income is based on the requirements of the donor. A judgement is made for each individual receipt. Where entitlement to grant income is subject to performance conditions income is recognised as the performance conditions are met.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### **2 INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donated services	14,137	-	14,137	49,597
Corporate fundraising	130,694	38,951	169,645	126,658
Community fundraising	136,978	29,205	166,183	117,473
Individual donations	110,880	20,103	130,983	150,344
Major donations	18,550	23,070	41,620	90,000
Gift aid recovery	29,446	2,370	31,816	32,192
Legacies	82,559	-	82,559	<i>55,709</i>
Grant income *	-	116,888	116,888	907,764
Trust and Foundation income	87,350	74,160	161,510	157,026
Government Grant income		<u> </u>	-	22,229
Total donations and legacies	610,594	304,747	915,341	1,708,992

<sup>\*</sup> Our grant income in 2022 includes £18,000 in respect of a multi-year grant agreement which has been recognised, as we are entitled to the income, but was not received until October 2022. Our total funds in 2021 included one grant for £747,764 from Bristol Myers-Squibb to fund two new units.

In 2021, of the total income from donations and legacies, £693,019 was to unrestricted funds and £1,015,973 was to restricted funds. The Government Grant income in 2021 comprised the Coronavirus Job Retention Scheme furlough payments.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

## 2 INCOME FROM DONATIONS AND LEGACIES continued

During the year, the Charity received the following donated services, all of which were for unrestricted expenses:

		2022	2021
		£	£
Costs of generating fundraising income – note 6 Costs of generating	Visual concept and design, and promotional support Development of our Partner Portal	2,235	19,268
fundraising income – note 6	арр	2,820	-
Direct costs – MCCU costs – note 9 Support costs – Software and	Storage costs of MCCUs not in use Website development	4,800	-
IT costs – note 10		2,820	17,900
Support costs – Office operations costs - note 10 Support costs – Insurance –	Subscriptions related to our fleet management Cover for our fleet of pool cars	225	2,396
note 10	·	1,237	1,752
Support costs – Staff Training and Recruitment - note 10	Staff training	-	130
Support costs – Management administration costs – note 10	Consultancy and other financial support	-	8,151
		14,137	<u>49,597</u>

## **3 FUNDRAISING INCOME**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Events income	22,312		22,312	28,027

All the 2021 income from fundraising activities was to unrestricted funds.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

## **4 TRADING ACTIVITIES**

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£	£
Charity trading income:				
Hire of MCCUs	190,920	-	190,920	258,817
Other trading income	45,281	-	45,281	63,202
Merchandise sales	12,954	-	12,954	6,189
	249,155	-	249,155	328,208
Trading expenses: Merchandise costs	(872)	-	(872)	(758)
Net income from trading activities	248,283	-	248,283	327,450

The majority of merchandise sold has been donated to the Charity. All the 2021 income from trading activities was to unrestricted funds.

## **5 RECHARGES**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Recharges	441	2,492	2,933	4,004

In 2021, £1,116 of the recharges income was from unrestricted funds, and £2,888 was from restricted funds.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### **6 COSTS OF RAISING FUNDS**

	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	2022	2022	2022	2021
	£	£	£	£
Event costs Fundraising consultancy Other fundraising & promotional costs Voluntary income staff costs Allocated support costs	39,161 - 84,264 218,415 120,710 462,550	4,055 - 3,991 - - - 8,046	43,216 - 88,255 218,415 120,710 470,596	12,966 5,615 65,830 177,983 124,117 386,511

In 2021, £385,911 of the total costs of generating fundraising income was from unrestricted funds, and £600 was from restricted funds.

### 7 ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	2022	2022	2022	2021
	£	£	£	£
MCCU development	325,140	338,243	663,383	591,774

In 2021, of the total expenditure, £280,168 was expenditure from unrestricted funds and £311,606 was expenditure from restricted revenue funds.

### **8 ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES**

	Activities undertaken directly 2022 £	Support costs 2022 £	Total 2022 £	Total 2021 £
MCCU development	445,800	217,583	663,383	591,774

In 2021, of the total expenditure, £405,144 (including £4,004 of recharges) was spent on activities undertaken directly and £186,630 on support costs.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

9 DIRECT COSTS				
	Unrestricted	Restricted		
	funds	funds	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Mobile cancer care unit (MCCU) costs	5,229	152,877	158,106	135,887
Nurse support vehicle (NSV) costs	-	31,208	31,208	30,663
Wages and salaries	97,609	-	97,609	84,121
Depreciation of MCCUs and NSVs	4,719	<u>154,158</u>	158,877	154,473
	107,557	338,243	445,800	405,144
10 SUPPORT COSTS				
	Unrestricted	Restricted		
	funds	funds	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Insurance	2,793	-	2,793	2,601
Software & IT costs	14,211	-	14,211	28,108
Staff training and recruitment costs	17,927	-	17,927	11,075
Travelling	5	-	5	151
Motor vehicle expenses	5,172	-	5,172	5,881
Premises expenses	16,028	-	16,028	11,222
Printing, postage & stationery	8,363	-	8,363	<i>8,379</i>
Office costs and utilities	51,643	-	51,643	45,003
General expenses	9,535	-	9,535	8,992
Office operations costs	9,073	-	9,073	6,097
Wages and salaries	180,131	-	180,131	159,651
Depreciation of other fixed assets	4,633	-	4,633	3,654
Legal and professional fees	2,887	-	2,887	728
Management administration	7,442	-	7,442	10,755
Audit/Independent Examination fee	8,450	-	8,450	8,450
	338,293		338,293	310,747

Included within support costs are governance costs of £35,248 (2021: £31,231).

# NOTES TO THE FINANCIAL STATEMENTS27 FOR THE YEAR ENDED 31 MARCH 2022

## 11 ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Staff costs 2022 £	Depreciation 2022 £	Other costs 2022 £	Total 2022 £	Total 2021 £
Expenditure on raising voluntary income Expenditure on fundraising	218,415	-	131,471	349,886	262,394
trading	-	-	872	872	<i>758</i>
Allocated support costs	65,015	1,672	54,023	120,710	124,117
Costs of generating funds	283,430	1,672	186,366	471,468	387,269
MCCU development	198,342	161,838	303,203	663,383	591,774
Total	481,772	163,510	489,569	1,134,851	979,043

## 12 AUDITOR'S REMUNERATION

This is stated after charging:

This is stated after charging.	2022 £	2021 £
Auditors' remuneration – audit	8,450	8,450

No Trustees received reimbursements of expenses in the current year or previous year. During the year no Trustees received any remuneration (2021 - £nil).

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### 13 STAFF COSTS

Staff costs were as follows:

stan costs were as ronows.	2022 £	2021 £
Wages and salaries Social security costs Other pension costs	432,669 37,897 11,206	380,623 30,846 10,286
	481,772	421,755

The average monthly number of employees was 15 (2021: 14) and the average monthly number of employees expressed as full-time equivalents was as follows:

	2022	2021
	No.	No.
Full time equivalents	12.6	12.5

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the Charity comprised the five members of the Senior Management Team. The total employee benefits of the key management personnel of the Charity were £236,971 (2021: £198,768). This includes pension contributions of £5,759 (2021: £4,961).

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

14 TANGIBLE FIXED ASSET	S				
	Short-term leasehold property	Assets in the course of construction	MCCUs & nurse support vehicles	Office equipment & website	Total
Co. at	£	£	£	£	£
Cost At 1 April 2021 Additions Transfer between categories	19,790 - 	49,876 777,696 (371,779)	2,486,394 2,098 <u>371,779</u>	38,641	2,594,701 779,794
At 31 March 2022	19,790	455,793	2,860,271	38,641	3,374,495
Depreciation					
At 1 April 2021 Charge for the year	9,895 2,474	-	1,587,876 158,877	33,670 2,159	1,631,441 163,510
At 31 March 2022	12,369	-	1,746,753	35,829	1,794,951
Net book value					
At 31 March 2022	7,421	455,793	1,113,518	2,812	1,579,544
At 31 March 2021	9,895	49,876	898,518	4,971	963,260
15 STOCK				2022	2021
				£	£
Stock				665	288
16 DEBTORS					
				2022	2021
				£	£
Trade debtors				22,813	45,644
Prepayments and a	ccrued income		:	129,830	100,331
VAT recoverable				56,467	-
Other debtors				602	
			2	209,712	145,975

Accrued income includes £18,000 of grant income recognised in the year relating to a multi-year grant agreement which was not received until October 2022.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
	£	2021 <del>I</del>
Trade creditors	149,306	25,613
Other taxation and social security	11,312	22,434
Other creditors	2,468	2,237
Accruals and deferred income	15,432	116,175
	178,518	166,459

Deferred income movements reflect the timing of physical receipts in relation to the rental income and fundraising events.

	£
Deferred income at 1 April 2021	102,130
Resources deferred during the year	183
Amounts released from previous years	(102,130)
Deferred income at 31 March 2022	183

### **18 STATEMENT OF FUNDS**

				Transfers	
	1/4/2021	Income	Expenditure	in/(out)	31/3/2022
	£	£	£	£	£
Unrestricted funds (capital)					
Office assets	14,866	-	(4,632)	-	10,234
East Kent MCCU (New)	49,876	-	-	19,396	69,272
Reserve unit 2	21,357	-	(4,719)	-	16,638
Somerset MCCU	9,000	-		<u>-</u>	9,000
	95,099	-	(9,351)	19,396	105,144
Unrestricted funds (revenue)					
General funds	301,622	882,502	(779,211)	111,598	516,511
Total unrestricted					
general funds	396,721	882,502	(788,562)	130,994	621,655
Designated funds	425,124			101,376	526,500
Total general funds	821,845	882,502	(788,562)	232,370	1,148,155

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

## **18 STATEMENT OF FUNDS (continued)**

				Transfers	
	1/4/2021	Income	Expenditure	in/(out)	31/3/2022
	£	£	£	£	£
Restricted funds (revenue)					
Airedale MCCU	24,343	27,202	(12,186)	(14,611)	24,748
BMS Gen 2 MCCU	265,000	-	(1,025)	(203,530)	60,445
BMS Gen 3 MCCU	482,164	11,544	(21,259)	(446,846)	25,603
CareMiles	-	44,025	-	(44,025)	-
Colchester MCCU	19,250	24,024	(15,827)	(17,407)	10,040
C7HFT (formerly Cornwall)					
MCCU	6,693	500	(9,055)	1,862	-
East Kent MCCU (new)	153,248	1,000	(1,869)	(140,842)	11,537
East Kent MCCU	-	10,333	(9,051)	(1,282)	-
Future Units (Bullivant)	223,304	-	-	(223,304)	-
Gloucester MCCU	62,074	63,070	(15,541)	(24,278)	85,325
Lincolnshire MCCU	85,748	47,086	(12,267)	(86,551)	34,016
Lincolnshire MCCU (new)	-	7,365	(996)	247,570	253,939
Norfolk & Norwich	41,486	30,698	(13,660)	(22,526)	35,998
Reserve unit 1	469	-	(12,290)	11,821	-
Reserve unit 2	-	-	(9,488)	9,488	-
Royal Marsden MCU	23,984	-	(12,277)	(6,912)	4,795
Salisbury MCCU	93,993	5,554	(13,025)	(14,050)	72,472
Salisbury MCCU (new)	-	2,158	-	-	2,158
Somerset MCCU (new)	15,537	3,360	(15,929)	(2,968)	-
Southampton NSV	-	-	(804)	804	-
Southampton NSV (new)	-	5,000	-	-	5,000
West Suffolk MCCU	14,826	19,415	(13,130)	(15,180)	5,931
Wesst Suffolk NSV	=	4,905	(2,452)	<u>-</u>	2,453
	1,512,119	307,239	(192,131)	(992,767)	634,460

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

## **18 STATEMENT OF FUNDS (continued)**

				Transfers	
	1/4/2021	Income	Expenditure	In/(Out)	31/3/2022
	£	£	£	£	£
Restricted funds (capital)					
Airedale MCCU	154,049	-	(22,262)	-	131,787
BMS Gen 2 MCCU	-	-	-	203,530	203,530
BMS Gen3 MCCU	-	-	(15,798)	373,877	358,079
Colchester MCCU	59,752	-	(12,854)	-	46,898
Cornwall MCCU	30,952	-	(5,916)	-	25,036
East Kent MCCU	19,474	-	(4,334)	-	15,140
East Kent new MCCU	-	-	-	134,756	134,756
Gloucester MCCU	91,142	-	(15,074)	-	76,068
Lincolnshire MCCU	21,154	-	(4,558)	-	16,596
Lincolnshire MCCU (new)	-	-	-	48,234	48,234
Norfolk & Norwich	176,921	-	(20,784)	-	156,137
Reserve unit 1	24,735	-	(5,037)	-	19,698
Royal Marsden MCCU	93,498	-	(14,112)	-	79,386
Salisbury MCCU	21,153	-	(4,557)	-	16,596
Somerset MCCU	120,343	-	(16,669)	-	103,674
West Suffolk MCCU	54,988		(12,203)	<u>-</u>	42,785
	868,161	-	(154,158)	760,397	1,474,400
Total restricted funds	2,380,280	307,239	(346,289)	(232,370)	2,108,860
Total funds	3,202,125	1,189,741	(1,134,851)	-	3,257,015

## Purpose of funds held

## Unrestricted funds (capital)

These funds reflect the movement in the carrying values of the Charity's self-funded tangible fixed assets during the year.

Resources expended correspond with the depreciation of each asset as charged to the Statement of Financial Activities.

## Designated funds (revenue)

During the year funds have been designated for another future capital build project. These funds have been transferred in from the unrestricted revenue funds. Transfers out occur when the funds are used for their designated purpose.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### **18 STATEMENT OF FUNDS (continued)**

### Restricted funds (revenue)

Funds are restricted depending on the intentions of the donor at the time of the gift, for example to vehicles operating in certain geographical locations or towards a specific project. Income reflects the donations, grants and recharges received in the year.

The expenditure from the funds represents the operating costs of the MCCU units or NSVs in accordance with the wishes of the donor. Fleet operations staffing costs, where the donation allows, and a share of general overheads are also included as expenditure from these funds.

Transfers in represent contributions from the Charity's general reserves to cover expenditure in excess of the funds available for a particular geographical area or project.

Transfers out represent the release of funds for the purposes of:

- Capital spend during the year to the relevant restricted capital fund;
- Salary expenses related to the MCCU back to the general fund where the donations allow; and
- A share of general overheads based on the proportion of staff working in the MCCU Operations department.

### Restricted funds (capital)

These funds reflect the movement in the asset carrying value of the Charity's donation funded MCCUs and NSVs during the year.

Resources expended correspond with the depreciation of each asset. Transfers in represent the release of restricted revenue funds for the purposes of capital spend during the year.

The comparative data for the year ended 31 March 2021 is as follows:

				Transfers	
	1/4/2020	Income	Expenditure	in	31/3/2021
	£	£	£	£	£
Unrestricted funds					
(capital)					
Office assets	14,013	-	(3,654)	4,507	14,866
East Kent MCCU (New)	-	-	-	49,876	49,876
Reserve unit 2	24,295	-	(4,582)	1,644	21,357
Somerset MCCU	9,893	-	(893)	-	9,000
	48,201	-	(9,129)	56,027	95,099
Unrestricted funds (revenue)					
General funds	369,716	1,050,370	(657,708)	(460,756)	301,622
Total unrestricted funds	417,917	1,050,370	(666,837)	(404,729)	396,721
Designated funds				425,124	425,124
Total general funds	417,917	1,050,370	(666,837)	20,395	821,845

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

## **18 STATEMENT OF FUNDS (continued)**

•	•			Transfers	
	1/4/2020	Income	Expenditure	in/(out)	31/3/2021
	£	£	£	£	£
Restricted funds (revenue)					
Airedale MCCU	19,468	24,839	(13,492)	(6,472)	24,343
BMS Gen 2 MCCU	-	265,000	-	-	265,000
BMS Gen 3 MCU	-	482,764	(600)	-	482,164
Colchester MCCU	37,740	-	(14,265)	(4,225)	19,250
C7HFT (formerly Cornwall)					
MCCU	20,793	600	(10,676)	(4,024)	6,693
East Kent MCCU (new)	69,599	83,649	-	-	153,248
East Kent MCCU	-	100	(9,889)	9,789	-
Future Units (Bullivant)	223,304	-	-	-	223,304
Gloucester MCCU	14,250	69,882	(14,566)	(7,492)	62,074
Lincolnshire MCCU	101,796	333	(9,909)	(6,472)	85 <i>,</i> 748
Norfolk & Norwich	48,935	3,000	(15,756)	5,307	41,486
Reserve unit 1	20,089	-	(11,225)	(8,395)	469
Reserve unit 2	-	-	(8,939)	8,939	-
Royal Marsden MCU	35,672	373	(12,061)	-	23,984
Salisbury MCCU	47,005	67,627	(14,088)	(6,551)	93,993
Somerset MCCU (new)	11,016	19,309	(13,740)	(1,048)	15,537
Southampton NSV	-	-	(354)	354	-
West Suffolk MCCU	33,561	1,385	(13,648)	(6,472)	14,826
	683,228	1,018,861	(163,208)	(26,762)	1,512,119

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

## **18 STATEMENT OF FUNDS (continued)**

				Transfers	
	1/4/2020	Income	Expenditure	in/out	31/3/2021
	£	£	£	£	£
Restricted funds (capital)					
Airedale MCCU	176,876	-	(22,827)	-	154,049
Colchester MCCU	72,606	-	(12,854)	-	59,752
Cornwall MCCU	42,718	-	(15,190)	3,424	30,952
East Kent MCCU	24,148	-	(4,674)	-	19,474
Gloucester MCCU	104,886		(14,764)	1,020	91,142
Lincolnshire MCCU	25,711	-	(4,557)		21,154
Norfolk & Norwich		-			
(formerly Future units)	197,705	-	(20,784)	-	176,921
Reserve unit 1	27,314	-	(4,502)	1,923	24,735
Royal Marsden MCCU	108,195	-	(14,697)	-	93,498
Salisbury MCCU	25,710	-	(4,557)	-	21,153
Somerset MCCU	137,732	-	(17,389)	-	120,343
West Suffolk MCCU	67,191		(12,203)		54,988
	1,010,792	-	(148,998)	6,367	868,161
Total restricted funds	1,694,020	1,018,861	(312,206)	(20,395)	2,380,280
Total funds	2,111,937	2,069,231	(979,043)	-	3,202,125

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

		Restricted		Total
	Unrestricted	funds	Restricted	funds
	funds	(revenue)	funds (capital)	2022
	£	£	£	f
Tangible fixed assets	105,144	-	1,474,400	1,579,544
Current assets	1,093,667	762,322	-	1,855,989
Creditors due within one year	(50,656)	(127,862)		(178,518)
Total	1,148,155	634,460	1,474,400	3,257,015
		Restricted		Tota
	Unrestricted	funds	Restricted	funds
	funds	(revenue)	funds (capital)	2021
	£	£	£	£
Tangible fixed assets	95,099	-	868,161	963,260
Current assets	878,428	1,526,896	-	2,405,324
Creditors due within one year	(151,682)	(14,777)	-	(166,459)

## 20 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

821,845

1,512,119

868,161

3,202,125

Total

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	54,890	1,090,188
Adjustment for:		
Depreciation charges	163,510	158,127
(Increase)/Decrease in stock	(377)	234
(Increase)/Decrease in debtors	(63,737)	8,823
Increase in creditors	12,059	79,050
Net cash provided by operating activities	166,345	1,336,422

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

21 ANALYSIS OF CASH AND CASH EQUIVALENTS		
	2022 £	2021 £
Cash at bank and in hand	1,645,612	2,259,061

#### **22 PENSION COMMITMENTS**

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £11,206 (2021: £10,286).

Contributions payable to the fund as at the balance sheet date were £2,468 (2021: £2,237) and are included within other creditors.

### **23 OPERATING LEASE COMMITMENTS**

At 31 March 2022 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022 £	2021 £
Amounts payable (vehicle leasing):		
Within 1 year	27,132	16,904
Between 1 and 5 years	29,560	24,573
Total	56,692	41,477
Amounts payable (property):		
Within 1 year	15,420	46,260
Between 1 and 5 years		15,420
Total	15,420	61,680

On 18 January 2022, the Charity gave notice to terminate the property lease agreement from 25 July 2022. At 31 March 2022, the Charity had not yet signed the contract on the property it will be leasing from June 2022.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### 23 OPERATING LEASE COMMITMENTS continued

	2022	2021
	£	£
Amounts payable (CRM system):		
Within 1 year	5,705	-
Between 1 and 5 years	19,089	-
Total	24,794	-

During the year the Charity has expended £25,093 in vehicle leasing costs, £50,115 in property rental and £6,410 in CRM costs. All amounts in this note are stated including VAT which is partially recoverable.

### 24 OTHER FINANCIAL COMMITMENTS

At 31 March 2022 the Charity had £304,543 (2021: £878,367) authorised but not contracted for financial commitments in relation to MCCU builds.

## **25 RELATED PARTY TRANSACTIONS**

Total donations received from Trustees during the year, without conditions, were £5,712 (2021: £5,004) including donated services to the value of £2,144 (2021: £38).

There are no other related party transactions (2021: £nil).